

Harmon Ranch HOA, Inc.

**Architectural Control Advisory Committee
Request for Property Modification**

Lot: _____ Block: _____

Property Address: _____

Property Owner: _____

Mailing Address: _____

Telephone: _____

Email: _____

Project Start Date: _____

Project Completion Date: _____

Applicable deed restrictions read? Yes No
Will this project require fence removal? Yes No
Building permit applied if necessary? Yes No Not Applicable

Copies of applicable permits must be provided to the committee; until received, applications requiring permits will carry a condition requiring the submission of the permits.

What is the nature of the project? _____

What impact will this have on your neighbors, if any? _____

Will project be visible from the street? Yes No

Use second page to provide more details if needed.

Note: To avoid delays, make request as complete as possible or it will be returned for more information or denied as appropriate.

Include a plan view or plat drawing to scale, and any other supporting documents that explicitly details location. Include multiple perspectives if helpful. Specify distance from fences, easements, other structures, and neighboring properties. Also include blueprints and rendering, pictures, or drawing of the finished project.

Specify any that apply: Construction and finish materials, including color, siding, stain, or paint colors (including name brand, color number, and color chips), masonry type (i.e. brick, stone, etc.), drainage plan, plant sizes and types, electrical or plumbing, wood type. Include rendering or picture (designating colors and materials) of finished projects.

Specify impact on neighbors both during construction and after completion.

We the undersigned agree to comply with the Declaration of Restrictions, Covenants, and Conditions of Community Name, as well as all stipulations as stated by the Architectural Control Advisory Committee. We certify that this project will comply with all County, State, and Federal building and safety codes and ordinances as applicable. Additionally, all appropriate permits and inspections will be obtained and forwarded to address below upon receipt as a completion of this application.

Date

Signature of Property Owner

A complete application copy (including supporting documents) must be mailed, faxed, or emailed to:

**Harmon Ranch HOA, Attention: ACC Committee,
10340 Alta Vista Rd #C
Keller, TX 76248
Fax #: 972-591-5625**

Email: dkelly@propertymanagementgroup.org or customerservice@propertymanagementgroup.org

Application will not be reviewed or considered until all applicable documents are received by the committee. A signature is required.

Submissions made to or by realtors or other individuals will not be considered. Applications must be submitted directly to the committee by the property owner or their designated builder.

Committee Use Only

ACC Decision on Application

Approved

Disapproved

Pending Approval

Disapproved for more information

Comments or reasoning for disapproval: _____

Approval by ACC Committee does not circumvent, modify, or grant a variance from City, County, State or Federal building codes or ordinances.

ACC Authorized Representative

_____ # of pages attached with conditions and/or additional information

